

COVERED SERVICES (effective July 1, 2026)
General Services, Consultation and Advice
Unlimited consultations for the purpose of reviewing and revising non-litigation documents
Preparation of unlimited number of simple, non-litigation legal documents (e.g. general and limited powers of attorney, bills of sale, affidavits, etc.)
Unlimited use of notary public
24-hour emergency service
Domestic Relations
Counseling regarding rights and liabilities in marital relationship
Representation in uncontested divorce or annulment proceeding
Representation in contested divorce or annulment proceeding
Representation in ante-nuptial, post-nuptial or property settlement agreement
Representation in support and maintenance action of Participant and/or minor child thereof
Representation in custody and visitation claims
Representation in uncontested adoption proceedings
Representation in contested adoption proceedings
Representation of Participant who is a petitioner in guardianship proceeding
Representation for name change
Representation to establish paternity of a minor child
Representation regarding changes to or existence of a birth certificate
Representation regarding domestic violence orders of protection
Juvenile Court
Representation in abuse and neglect proceedings as well as initial DCFS investigations
Criminal Matters
Misdemeanors
Juvenile delinquency proceedings and youth offender proceedings, other than proceedings involving dependents
Expunge or impound and/or seal criminal records
Filing of a notice of appeal
Traffic Matters
Matters concerning possible revocation or suspension of driver’s license (not parking tickets), and reinstatement of a suspended driver’s license
Real Estate Transactions
Representation whether as seller or purchaser of primary residence (not for the sale or purchase of a building larger than three flat)
Mortgage foreclosure action on primary residence
Zoning violation charges on primary residence
Violations of by-laws, covenants, agreements on primary residence
Breach of warranty against seller of primary residence with respect to purchase of Participant’s primary residence
Refinancing of primary residence
Challenging tax assessments on primary residence
Representation in legal proceedings brought against primary residence or auto resulting from use by Participant’s spouse or child
Renegotiating loans for primary residence
Damage to personal property or real estate that is primary residence
Representation involving transfer of primary residence via quitclaim
Landlord/Tenant Services
Lease negotiations and preparation of lease documents for residential use
Representation during eviction action
Representation regarding Participant tenant’s problems with landlord
Consumer Transactions
Representation in dispute regarding purchase or sale of goods where the amount in dispute exceeds \$500
Representation in collection proceedings where the amount claimed due exceeds jurisdictional limit of Pro Se Branch of Small Claims Court
Representation in garnishment proceedings (but not with respect to an Employer who contributes to UNITE HERE Legal Plan)
Financial Matters
Representation regarding wage earner petitions (but not with respect to an Employer who contributes to UNITE HERE Legal Plan)
Representation with respect to personal bankruptcies and counseling with respect to bankruptcy alternatives
Representation with respect to correcting errors in credit reports
Estate Planning Wills and Probate
Preparation of will or codicil, trust (\$2MIL or less value), living will, health care or financial power of attorney
Representation regarding probating of estate if Participant is named executor or administrator of the estate
Representation regarding probating of estate if Participant’s spouse or dependent named executor of Participant’s estate
Tort
Representation in personal injury or property damage claim if no insurance coverage available or insurance coverage amount less than demand
Tort and negligence matters in which the Participant is plaintiff with contingency fee (voluntary)
Administrative Law
Hearings before Veteran’s Administration
Hearings involving Social Security benefits of the Participant or Participant’s spouse
Hearings, meetings or conferences with Internal Revenue Service if amount exceeds \$250
Hearings before Illinois Department of Children and Family Services
Claims under the Illinois Crime Victims Compensation Act

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Immigration
[NOTE: Representation covers Participant and Participant’s minor (under age 21) children who reside with the Participant and have no dependent children of their own]
Assistance and representation in visa petition before USCIS
Representation regarding filing of naturalization application with USCIS (N-400), including the Participant’s eligible spouse
Representation regarding notice of deportation
Representation regarding labor certification proceeding before USCIS
Representation Before USCIS: I-90 Application to Replace Permanent Resident (Green) Card, including the Participant’s eligible spouse
Representation Before USCIS: I-130 Petition for Alien Relative
Representation Before USCIS: I-918 Petition for U-Visa (U Nonimmigrant Status)
Representation Before USCIS: I-360 Application for Permanent Residency (Green Card) Under the Violence Against Women Act (VAWA), including the Participant’s eligible spouse
Representation Before USCIS: I-485 Application to Register Permanent Residence or Adjust Status, including the Participant’s eligible spouse
Representation Before USCIS: I-765 Application for Employment Authorization (work permit), including the Participant’s eligible spouse
Representation Before USCIS: I-589 Application for Asylum and for Withholding of Removal, including the Participant’s eligible spouse
Representation Before USCIS: Application for Covered Dependents
Representation Before USCIS: Deferred Action for Childhood Arrivals (DACA)
Representation Before USCIS: Temporary Protected Status (TPS)
Representation Before USCIS: I-751 Petition to Remove Conditions on Residence
Representation Before USCIS: I-360 Petition for Special Immigrant Juvenile Status (SIJ)
Representation Before the Executive Office for Immigration Review (EOIR): Cancellation of Removal
Representation Before USCIS: N-565 Application for Replacement Naturalization/Citizenship Document
Request Records through the Freedom of Information Act or Privacy Act (FOIA)
Representation Before USCIS: Miscellaneous Other

EXCLUDED SERVICES

Services regarding business venture, management of investment property, or matter constituting business expense
Services regarding management, conservation or preservation of income-producing property
Proceeding involving an Employer that is party to CBA with UNITE HERE
Proceeding involving Plan of Employer or Agent that is party to CBA with UNITE HERE
Proceeding involving Local 1, Local 450 or Chicago Joint Executive Board of UNITE HERE or other labor organization
Proceeding involving Prepaid Legal Plan, employees, agents, service providers and administrator
Proceeding involving health, welfare or pension plan in which UNITE HERE or other labor union has interest
Proceeding involving another Participant as adverse party
Proceeding against Employer or labor organization arising under NLRA or LMRA
Proceeding where labor organization would be prohibited from defraying costs of legal services
Proceeding in which Participant is entitled to representation from source other than the Plan
Amicus Curiae proceedings
Issues or matters in which counsel has already been retained
Preparation of federal or state tax returns
Class actions
Claims against Employer who is party to CBA with UNITE HERE
Matters not litigated or processed within following counties: Cook, DuPage, Kane, Lake, McHenry, Will
Frivolous, specious or capricious matters
Matter not covered under Covered Services